

Telephone: 023 9247 4174  
Fax: 023 9248 0263  
Website: [www.havant.gov.uk](http://www.havant.gov.uk)

## OVERVIEW AND SCRUTINY COMMITTEE AGENDA

**Membership:** Councillor Lloyd (Chairman)

Councillors Briggs, Francis (Vice-Chairman), Crellin, Howard, Hughes, Jenner, Kennett, Milne, Moutray, Sceal, Scott, Stone and Weeks

**Meeting:** Overview and Scrutiny Committee

**Date:** 2 December 2021

**Time:** 5.00 pm

**Venue:** Hurstwood Room, Public Service Plaza, Civic Centre Road,  
Havant, Hampshire PO9 2AX

The business to be transacted is set out below:

Gill Kneller  
Chief Executive

23 November 2021

Contact Officer: Mark Gregory 02392 446232  
Email: [mark.gregory@easthants.gov.uk](mailto:mark.gregory@easthants.gov.uk)

**Can Councillors Please Submit Any Detailed Technical Questions On The Items Included In This Agenda To The Contact Officer At Least 4 Hours Before The Meeting Starts.**

### 1 Apologies for Absence

To receive any apologies for absence



## **GENERAL INFORMATION**

**IF YOU WOULD LIKE A VERSION OF THIS AGENDA IN LARGE PRINT, BRAILLE, AUDIO OR IN ANOTHER LANGUAGE PLEASE CONTACT DEMOCRATIC SERVICES ON 023 92 446 231**

### **Internet**

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### **Public Attendance and Participation**

Please contact the named officer above if you wish to attend in person, otherwise we would encourage attendance virtually via the webcast on the Council's website.

IP addresses will not be collected, however in order to function, Teams Live collects background data limited to when a user enters and leaves the meeting and the web browser version used. Data collected will be kept and recorded for the purposes of this meeting.

### **Who To Contact If You Wish To Know The Outcome Of A Decision**

If you wish to know the outcome of a particular item please contact the Contact Officer (contact details are on page i of the agenda)

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## HAVANT BOROUGH COUNCIL

At a meeting of the Overview and Scrutiny Committee held on 29 September 2021

Present

Councillor Lloyd (Chairman)

Councillors Briggs, Francis (Vice-Chairman), Hughes, Jenner, Milne, Moutray, Sceal, Scott, Stone and Weeks

Other Councillors Present: Councillor: Rennie

### 16 Apologies for Absence

Apologies for absence were received from Councillor Milne.

### 17 Declarations of Interest

There were no declarations of interests relating to matters on the agenda.

### 18 Shaping our Future (Quarterly Update)

The Committee examined, via a question and answer session with the relevant Cabinet Leads and officers, the following aspects of the programme:

- The costs and benefits of the programme
- Details of the proposed new performance appraisal system including the timing, and need for change
- How the success of the programme would be measured
- What happened during the mobilisation phase
- The drivers for the changes
- How savings could be made through the programme
- Who was involved with delivery of the programme
- What steps were being taken to ensure staff were not demotivated by the delivery of the programme
- Progress to date
- Service delivery
- Community Development
- Care for the Tax Payer

RESOLVED that the recommendations set out in the submitted report be endorsed.

**The meeting commenced at 5.00 pm and concluded at 6.54 pm**

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## HAVANT BOROUGH COUNCIL

At a meeting of the Overview and Scrutiny Committee held on 24 August 2021

Present

Councillor Lloyd (Chairman)

Councillors Briggs, Branson, Francis (Vice-Chairman), Hughes, Kennett, Seal, Scott and Stone

Other Councillors Present:

Councillor(s): Pike, Robinson and Satchwell

### **7 Apologies for Absence**

Apologies for absence were received from Councillors Howard and Milne.

### **8 Declarations of Interest**

There were no declarations of interests relating to matters on the agenda.

### **9 Hayling Seafront Strategy - Developing a Regeneration Ambition**

The Committee examined, via a question and answer session with the relevant Cabinet Leads and officers, the following aspects of the draft Hayling Seafront Strategy:

- The aims, ambitions, and objectives of the draft strategy
- The timing of the implementation of the draft strategy
- The impact of the rising sea levels on any proposed development on the seafront
- The potential loss of leisure facilities on the seafront
- Viability of the ambition of the strategy given the potential impact of climate change and the vulnerability of the seafront
- The order of priority of elements in the draft strategy because of the potential impact of climate change and the fact that the Council is not in ownership of all the land included in the strategy
- How the strategy related to the climate change and environment strategies
- The cost of consultants who had previously contributed to the development of the Seafront and how this strategy related to previous work undertaken to develop the seafront
- The ability of the infrastructure to deliver the draft strategy
- The role of the Hayling Billy Trail and the ferry in the delivery of the draft strategy
- A funding strategy, including commercial investment, for the delivery of the draft
- Early deliverables under the draft strategy
- The purpose of a creating a brand for Hayling Island

- The ability of the draft strategy to deliver the best optimisations of West Beach and the Seafront as a whole

RESOLVED that the recommendations set out in report be endorsed.

## **10 Havant Regeneration Programme - update and approval of next steps**

The Committee examined, via a question and answer session with Councillor Pike, the Cabinet Lead, and the relevant officer, the following aspects of the Havant Regeneration Programme:

- Difference between the proposals for the Civic Plaza Site and the scheme originally proposed
- Budgetary implications
- The funding plans for the programme
- Fallback position if the level fund does not give funds to the Council
- Impact on car parking provision in the town centre
- How the Viability of the ambition of the strategy given the potential impact of climate change and the vulnerability of the seafront
- The order of priority of elements in the draft strategy because of the potential impact of climate change and the fact that the Council is not in ownership of all the land included in the strategy
- How the programme would encourage the development of private land in the town centre
- Whether the programme included the Council's compensation commitment under the existing lease with Horizon Leisure Trust
- The status of the procurement process for development of Civic Plaza and Bulbeck Road Car Park
- The provision of social housing for rent in the Civic Plaza and Bulbeck Road Car Park development sites
- Whether the Council would sale or retain a share of the ownership of the Civic Plaza and Bulbeck Road Car Park development sites

The Committee considered that details of the housing mix and affordable housing should be provided for the development of the Civic Plaza and Bulbeck Road Car Park development sites.

RESOLVED that that Cabinet be recommended to agree that the provision of Social Housing for Rent opportunities be laid out in future updates with regards to projects within the Havant Regeneration Programme

## **11 Havant Borough Council Climate Change and Environment Strategy 2021 to 2026**

The Committee examined, via a question and answer session with Councillor Thain-Smith, the Cabinet Lead, Councillor Satchwell and the relevant officers, the following aspects of the programme for the Climate Change and Environment Strategy 2021 - 2026:

- The timing for publication of the action plan referred to in the report ("the action plan")

- Early deliverables under the draft strategy
- The level of consultation with Hampshire County Council in developing the strategy
- How the strategy aligned with Hampshire Council's strategy and with climate strategies adopted by other councils
- The potential impact of the strategy
- How the strategy would be delivered and publicised
- The role of the Communications Team in the delivery of the strategy
- Training that would be provided to Councillors under the strategy
- How the strategy would seek to encourage residents, the construction industry, and businesses to embrace the aims and objectives of the strategy
- The financial implications of the strategy
- How the coastal problems were addressed in the strategy
- How the loss of trees which were protected by preservation orders could be addressed by the strategy
- How other trees and tree canopies could be addressed by the strategy
- How the strategy would seek to ensure that weeds would be continued to be tackled without the use of herbicides
- The baseline data that would be used in the action plan for performance indicators and benchmarks
- The governance arrangements for the operation of the strategy

During the question and answer session, it was clarified that reference to the adoption of open spaces by local communities, did not mean the local communities would purchase the open spaces but managed them on behalf of the Council.

The Committee noted that reference to "pesticides" when removing weeds in the strategy should read "herbicides"

The Committee considered that the action plan mentioned in the submitted strategy should be referred to this Committee before being submitted to Cabinet and Full Council.

RESOLVED that Cabinet be requested to agree that the action plan, as part of Havant Borough Council's Climate Change & Environment Strategy 2021 to 2026, be submitted to the Overview and Scrutiny Committee before it is considered by Cabinet and has been passed by Full Council

## 12 Work Programme

The Committee considered the Committee's Work Programme.

RESOLVED that the Work Programme as submitted be agreed.

## 13 Task & Finish Panel Updates

The Committee considered draft recommendations from the following Task and Finish Groups investigating:

- a) Work Plan Item 5 - Change to process of calling a planning application to Planning; and
- b) Work Plan Item 10 - Lack of Temporary Housing in the Borough for the Homeless

With regard to the report submitted relating to Work Item 5, the Committee noted a correction to the membership of the Joint Constitution Working Party.

The relevant Cabinet Leads and officers were given an opportunity to comment on the draft recommendations.

The Committee also received updates on the work of the following Task and Finish Groups investigating:

- i) Work Plan 2 - Members' IT / paperless agenda / as part of the Digital Strategy;
- ii) Work Plan 13 - Response to C19 - Disbursement of Business Grants; and
- iii) Work Plan 11 - Enforcement – Building Control

RESOLVED that:

- (1) the Constitution Working Party be requested to recommend Council to amend paragraph 2.2.5 of Part Two, Section E1 – Non-Executive Committees – Planning Committee of the Constitution to read as follows

“Where, within four weeks of its receipt by the Council, or within seven days of being notified of an intended officer decision to determine a Planning Application:

- (a) The local ward Councillor (or in the absence of the local ward Councillor, the Chairman or Vice Chairman of the Planning Committee) requests in writing to the Head of Planning, giving good material planning reasons, that the application be determined by the Planning Committee, and / or
  - (b) Where five or more individual letters, each raising material planning objections, have been received by the Council, and the referral is supported by a ward Councillor and is agreed by the Chairman of the Planning Committee, the Head of Planning and the Cabinet member with portfolio responsibility for Planning, that the application be determined by the Planning Committee.”
- (2) Cabinet be recommended to agree that

- a) temporary accommodation should (as far as possible) be provided within the Borough, as outlined in the Borough Housing Plan (p40/41).
  - b) the Housing Team bring quarterly reports to the Committee on the provision of temporary accommodation for the homeless
- (3) the actions being taken by the Housing team to begin to remedy the present situation relating to the temporary housing of the homeless be commended

#### **14 Scrutiny Sub Committees**

The Committee received updates on the work of the sub committees investigating the following projects in the work programme:

Work Plan Item 7 - Provision of Social Housing for Rent by Havant Borough Council albeit via a third party.

Work Plan Item 8 - Meridian Centre – an acquired asset by HBC

#### **15 Date of Next Meeting**

It was noted that the date of the next meeting would be on 29 September 2021 at 5pm in the Hurstwood Room, the Plaza, Havant.

**The meeting commenced at 5.00 pm and concluded at 7.30 pm**

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**Chairman**

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**NON-EXEMPT**

## **HAVANT BOROUGH COUNCIL**

### **CABINET**

### **CHANGES TO GLASS RECYCLING BANKS**

#### **FOR DECISION**

Portfolio Holder: **CLLR L BOWERMAN**

Key Decision: No

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#### **1. Purpose**

- 1.1. This paper is submitted to seek agreement to proposed changes in the arrangements for Glass Recycling Banks.

#### **2. Recommendation**

- 2.1. THAT the arrangements for Glass Recycling Banks are changed in accordance with paragraph 7.4 below.

#### **3. Executive Summary**

- 3.1 This report outlines proposed changes to the collection arrangements for glass banks to address health and safety issues and increase storage capacity at the bank sites. A reduction in the number of sites is part of the proposal.

#### **4. Additional Budgetary Implications**

- 4.1 There is a capital cost for the new containers and vehicle that will be compensated for by the revenue saving in the method of collection.

#### **5. Background:**

- 5.1. Norse SE collect glass for recycling from glass “bring” banks in Havant.

- 5.2. At present the glass is deposited in 120x1100 litre containers and collected frequently using standard refuse collection vehicles.
- 5.3. This method of collection presents manual handling risks to the operatives and concerning sound levels have also been recorded. Collecting glass in standard collection vehicles also accelerates wear to the vehicle mechanism.
- 5.4. As a result, Norse SE are proposing to change the collection method with implications for customer access.
- 5.5. Recently, due to resourcing difficulties with waste collection generally, collections from glass banks have not been reliable and this has led to a build-up of excess glass at bring sites. The Norse SE proposal will address this in that the storage capacity of the new arrangement will be significantly increased.

## 6. **Proposal:**

- 6.1. It is proposed to replace the 1100 litre containers with 10,700 litre enclosed skips. The skips will be collected by a skip carrier which will remove the health and safety risks to the operatives outlined above. The skip carrier will be available for other work across the service agreement including potential commercial work. The skips will have a sensing device to allow remote monitoring of how full they are. This and their increased size will reduce the environmental impact of collection.
- 6.2. It is proposed to remove glass banks from some of the sites (see appendix 1 (spreadsheet) and 2 (map) where small volumes are collected, access problems exist and, in some cases, where abuse is believed to take place, for example trade waste being deposited in pub car park sites. Overall, however the storage capacity will be substantially increased, and a good distribution of convenient sites will be maintained. A date for the changes has yet to be proposed because of supply chain delays in obtaining the necessary equipment.

## 7. **Options considered**

### 7.1. **Do Nothing**

It is not recommended to maintain the current arrangements because of the health and safety implications and the lack of on-site capacity at many locations.

### 7.2. **Replace all current storage units with larger ones**

Some of the current sites have poor access, some receive small amounts of glass and some are in locations where it is easy for commercial waste to be deposited in them.

**7.3. Use a different kind of large storage unit**

The enclosed skips proposed are the least costly of the alternatives and can be collected by a standard skip carrier which is less costly than the current collection vehicle.

**7.4. Reduce the original number of sites but increase capacity on remaining sites by introducing new 10,700 litre enclosed containers at suitable sites.**

Potential sites must have good access for collection and agreeable ownership so there are limited suitable locations. As a result, the original number of sites is reduced. Overall, the glass bank storage capacity across the Borough is increasing significantly however with the current proposals. Some additional sites are being investigated to try and get the best geographical spread. The proposed sites are attached as appendices 1 and 2.

**8. Resource Implications**

**8.1. Financial Implications**

The proposed collection method uses less staff with a less costly vehicle which will travel less miles. The result is a reduction in annual costs of c£60,000. The capital cost of 30 containers and the skip carrier is c£171,000.

**Section 151 Officer comments**

Date:

**8.2. Human Resources Implications**

There are no Human Resources Implications.

**8.3. Information Governance Implications**

There are no Information governance implications.

**8.4. Links to Shaping our Future Programme**

This proposal maintains a valued service at lower cost and lower environmental impact.

**Shaping our Future Lead comments/sign-off**

Date:

**9. Legal Implications**

9.1 There are no specific legal implications associated with this report

**10. Risks**

10.1 There is a risk that residents currently using sites that are to be discontinued will stop recycling their glass. This is mitigated by trying to ensure a good geographical spread of sites where possible.

**11. Consultation**

11.1 The proposals have been discussed informally with Cabinet Members.

**12. Communication**

A communications plan will be drawn up prior to implementation giving advance notice of the changes and where the new sites will be.

**13. Appendices**

Appendix 1 Site List  
Appendix 2 Site Map

**14. Background papers**

None

**Agreed and signed off by:**

Portfolio Holder: Councillor L Bowerman.

Director: Lydia Morrison

Monitoring Officer: Daniel Toohey

Section 151 Officer: Lydia Morrison

**Contact Officer**

Name: Trevor Pugh

Job Title: Interim Head of Environmental Services

E-mail: Trevor.Pugh@easthants.gov.uk

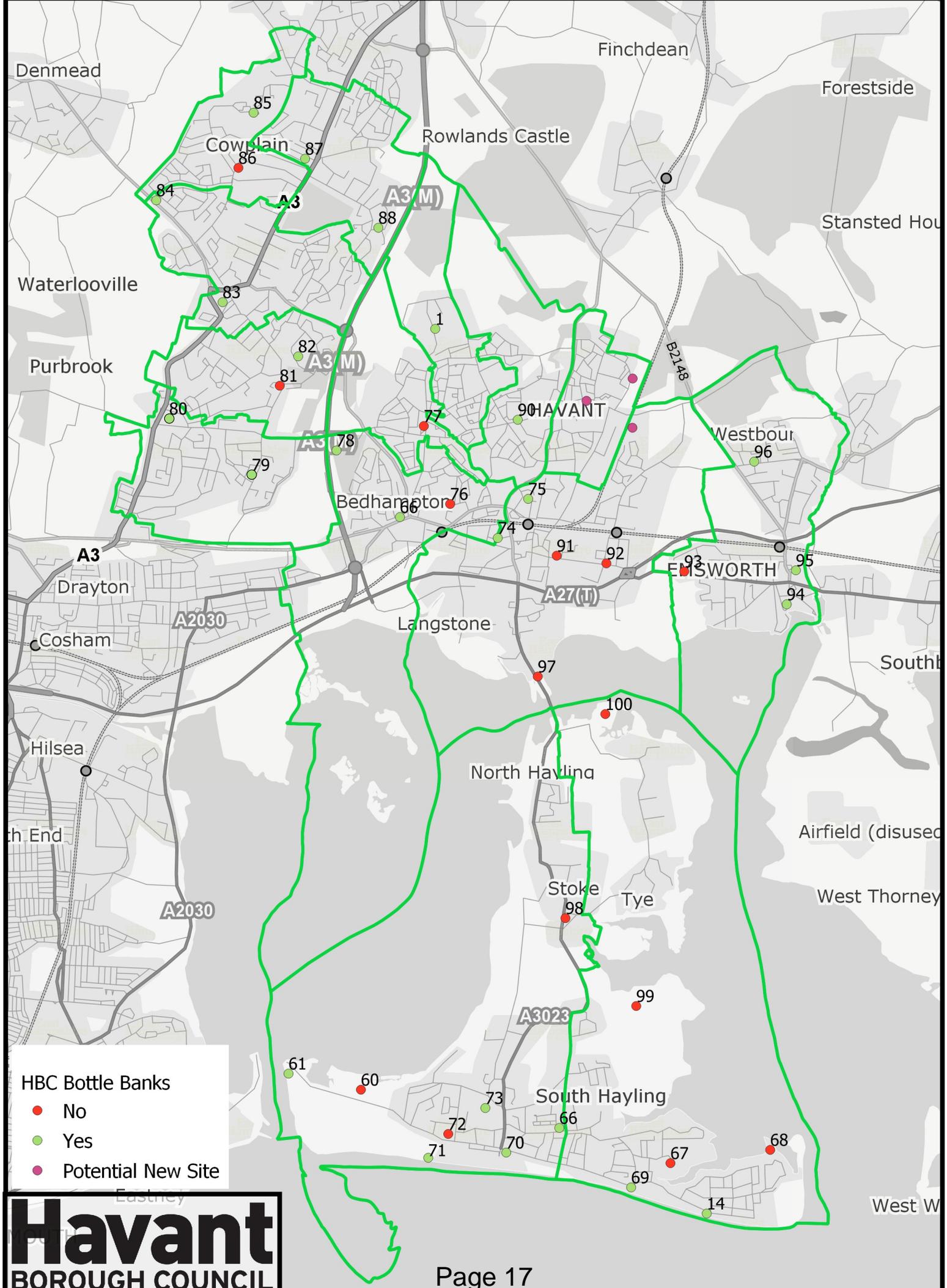
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Ref Number on Map	Location	Road	Town	Ward	Authority	Remain?	Comments	Current Bin Numbers	Suggested Number of Skips	Current Volume	Proposed Volume
87	Mission C/P	London Rd	Cowplain	Cowplain	HBC	Yes		3	1	3300	12300
88	Tesco C/P	Tempest Ave	Waterlooville	Cowplain	HBC	Yes		8	1	8800	12300
85	Eagle Ave Car Park	Eagle Avenue	Cowplain	Hart Plain	HBC	Yes		3	1	3300	12300
94	C/P South Street	South Street	Emsworth	Emsworth	HBC	Yes		4	1	4400	12300
95	C/P Palmers Rd	Palmers Road	Emsworth	Emsworth	HBC	Yes		7	2	7700	24600
96	Holybank Rec C/P	Southleigh Rd	Emsworth	Emsworth	HBC	Yes		4	2	4400	24600
78	ASDA C/P	Purbrook Way	Havant	Bedhampton	HBC	Yes		6	2	6600	24600
74	Wickes C/P, Pathway	Park Road	Havant	St Faiths	HBC	Yes		4	1	4400	12300
75	The Leisure Ctr	Civic Rd	Havant	St Faiths	HBC	Yes		3	1	3300	12300
69	East Stoke Cnr	Sea Front	Hayling Island	Hayling East	HBC	Yes	But move to HBC car park	2	1	2200	12300
14	Creek Road Car Park	Creek Road	Hayling Island	Hayling East	HBC	Yes		3	1	3300	12300
66	Hollow Ln Car Park	Hollow Lane	Hayling Island	Hayling West	HBC	Yes		5	1	5500	12300
70	Beachlands Central C/P	Sea Front	Hayling Island	Hayling West	HBC	Yes		1	1	1100	12300
71	Inn on the Beach	Sea Front	Hayling Island	Hayling West	HBC	Yes		3	2	3300	24600
73	Community Ctr C/P	Station Rd	Hayling Island	Hayling West	HBC	Yes		6	1	6600	12300
61	Ferry Rd C/P	Ferry Road	Hayling Island	Hayling West	HBC	Yes		2	1	2200	12300
97	Ship Inn	Havant Rd	Langstone	St Faiths	HBC	No	Possible site to retain although possible access issues to be investigated	3	1	3300	12300
90	C/P Tidworth Rd	Tidworth Road	Leigh Park	Battins	HBC	Yes		6	2	6600	24600
	Church of St Albans	Bartons Road	Leigh Park	Bondfields	HBC	New	Possible new site. Non HBC asset so would require permission. Would provide site in Bondfields	0	1	0	12300
	Wakefords Way Car Park	Wakefords Way	Leigh Park	Bondfields	HBC	New	Possible new site - need to confirm land ownership of Pavillion car park. HBC asset?	0	1	0	12300
	Dobbies Garden Centre	Bartons Road	Leigh Park	St Faiths	HBC	New	Possible new site. Non HBC asset so would require permission. Would serve West Leigh	0	1	0	12300
1	C/P St Clares Ave	St Clares Avenue	Leigh Park	Warren Park	HBC	Yes		1	1	1100	12300
82	Stakes Community Ctr	Springwood Ave	Waterlooville	Stakes	HBC	Yes		2	1	2200	12300
83	ASDA C/P	Hambledon Road	Waterlooville	Waterloo	HBC	Yes		8	2	8800	24600
84	Hambledon Rd Shops	Hambledon Road	Waterlooville	Waterloo	HBC	Yes	Relocate to Borough Fields - to check ownership and access	3	1	3300	12300
80	Ladybridge Rd C/P	Ladybridge Road	Purbrook	Purbrook	HBC	Yes		4	1	4400	12300
79	Purbrook Chase Precinct	Crookhorn	Waterlooville	Purbrook	HBC	Yes	On verge	3	1	3300	12300

Possible retain existing

Possible new site

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- HBC Bottle Banks**
- No
  - Yes
  - Potential New Site

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## NON-EXEMPT

## HAVANT BOROUGH COUNCIL

Cabinet

15 December 2021

## CLIMATE CHANGE AND ENVIRONMENT STRATEGY INITIAL ACTION PLAN 2021-2022

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### FOR NOTING

Cabinet Lead: Cllr Julie Thain-Smith

Key Decision: No

Report Number: HBC/020/2021

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### 1. Purpose

- 1.1. This paper is submitted to Cabinet (beforehand Overview and Scrutiny Committee) before to going to Full Council for noting. At Council on the 22 September 2021 Council resolved that the action plan, as part of Havant Borough Council's Climate Change & Environment Strategy 2021 to 2026, be submitted to the Overview and Scrutiny Committee before it is considered by Cabinet and has been passed by Full Council.

### 2. Recommendation

- 2.1. Members are requested:
- a. To note The Havant Borough Climate Change and Environment initial Action Plan. (Appended to this document.)
  - b. To note the governance structure required in order to shape and steer the workstreams arising from the Initial Action Plan, as set out in paragraph 7 below.

### 3. Executive Summary

- 3.1. Havant Borough Council adopted a Climate Change and Environment Strategy for the period 2021 to 2026 in September 2021.

- 3.2. The Climate Change and Environment initial Action Plan appended to this document, is a working document which takes the priorities listed in the adopted strategy and identifies initiatives to kickstart the programme.
- 3.3. The Climate Change and Environment initial Action Plan highlights the relevant service and indicates where a business case or additional resources are needed. It is envisaged that a governance structure or a task and finish group will be formed to steer and shape the development of the Climate Change and Environment initial Action Plan for the remaining period of the current Climate Change Strategy.
- 3.4. It is anticipated that each initiative identified in the Climate Change and Environment initial Action Plan that requires additional resources or decisions by the council, will generate its own business case or proposal paper. However, the Climate Change and Environment initial Action Plan in this first iteration attracts no additional marginal budget, nor has any implications for additional marginal resource.

#### **4. Additional Budgetary Implications**

- 4.1. None. Initiatives identified in the Climate Change and Environment initial Action Plan that require a business case / approval will be routed to the S151 Officer and Monitoring Officer individually with a business case.

#### **5. Background and relationship to Corporate Strategy, Climate & Environment Strategy and/or Business Plans**

- 5.1. Havant Borough Council adopted a Climate Change and Environment Strategy 2021 to 2026 in September 2021. <https://www.havant.gov.uk/climate-change-and-environment>.
- 5.2. The attached Climate Change and Environment initial Action Plan is the initial approach and framework to mobilise action under each priority identified in the strategy. In future years it is anticipated that a governance structure to shape and stimulate action will be convened. The Climate Change and Environment initial Action Plan is a working document, which will be made available from time to time

as part of the council's commitment to accountability in addressing the climate crisis.

## **6. Options considered**

### **6.1. Options**

Option 0	Do Nothing
Option1	Wait until a governance structure is agreed and convened.
Option 2 - Recommended.	Create an initial Climate Change and Environment initial Action Plan to kickstart embedding initiatives to deliver 'quick wins' and enabling culture change.

6.2. The Overview and Scrutiny Committee and Full Council (September 2021) recommended that an initial Action Plan should be brought forward in advance of a governance structure to shape and steer initiatives under each priority heading in the Climate Change and Environment Strategy 2021-2026.

6.3. The advantage of having an initial Climate Change and Environment Action Plan is so that quick wins and foundation initiatives can be implemented without delay. To lay the foundation for the culture change which is needed to include climate change and environment criteria in all decisions and embed principles in all business plans.

## **7. Governance**

7.1. As part of the need to shape and steer the Initial Action Plan, a cabinet liaison panel will be convened. This will be chaired by the Cabinet Lead and comprise 6 elected members. It will have the ability to co-opt experts from time to time as required when considering each priority area. It is anticipated that the Leader and Cabinet Lead will set the terms of reference for the panel.

## **8. Resource Implications**

- 8.1. Financial Implications: there are no financial implications for delivering the Climate Change and Environment initial Action Plan. Initiatives identified in the Climate Change and Environment initial Action Plan that require a business case / approval will be routed to the S151 Officer and Monitoring Officer individually with a business case.

Section 151 Officer comments

Date: 19 November 2021 (Matthew Tiller)

There are no direct financial implications from this report. Any future initiatives will be the subject to business cases.

- 8.2. Human Resources Implications: there are no HR implications for delivery of the Climate Change and Environment initial Action Plan. Delivery of individual initiatives will be linked to a service and embedded in business plans. All business cases are required to indicate options for climate change mitigation and environmental improvement. Therefore each business case will be drafted with implications in mind. A *climate awareness programme* is planned to ensure colleagues and elected members have a basic understanding of the implications of decisions and their potential for mitigating climate change and protecting the natural environment.
- 8.3. Information Governance Implications: None.
- 8.4. Links to Shaping our Future Programme: It is envisaged that embedding climate change and environment objectives in all services areas and business plans will be delivered through the new performance management framework.

Shaping our Future Lead comments/sign-off

Date: 15 November (Victoria Potts)

This report does not directly impact on the shaping our future programme. However, the action plan clearly links to corporate priorities which will influence decisions as part of the SoF programme.

8.5. Other resource implications: None

## **9. Legal Implications**

9.1. Initiatives identified in the Climate Change and Environment initial Action Plan that require a business case / approval will be routed to S151 and Monitoring officer individually with a business case.

Monitoring Officer comments

Date: 23.11.21

Mark Watkins, DMO

The governance proposals in this report are appropriate for an authority wishing to make early progress in achieving its climate ambitions. The Council's flexible constitution is permitting of the Overview and Scrutiny Committee "assisting Full Council in reviewing its major plans, policies and strategies" (Part 2 Section E4). As a separate executive function, Cabinet is empowered to "appoint such advisory panels, including any Councillor, as it considers appropriate to provide advice" (Part 2 paragraph 10.4 of Section D). The proposed arrangements provide an effective combination of pre-scrutiny and executive action which will assist the Council in delivering tangible outcomes in respect of its Climate Change and Environment Strategy.

## **10. Risks**

By adopting the Climate Change and Environment Strategy in September 2021, Havant Borough Council has major commitment to mitigating climate change and avoid damaging the natural environment through biodiversity loss. The risk therefore, is that the organisation fails to adopt a Climate Change and Environment initial Action Plan and these elements into the delivery of all services.

## **11. Climate & Environment Implications**

The initial Climate Change and Environment initial Action Plan and the recommendation for a steering and shaping governance structure aimed at delivering the commitments outlined is an enabler for the authority to deliver on its commitment. Therefore, adopting this Climate Change and Environment initial Action Plan is beneficial. By delivering a Climate Change and Environment initial Action Plan before a governance structure is agreed, using the experience of the lead officer, kickstarts the action needed to make the changes we need to see and delivers quick wins and positive publicity.

## **12. Consultation**

- 12.1. Councillor Julie Thain-Smith the Cabinet Lead for climate change and environment has hosted two publicly accessible events branded Havant Borough Council Climate Conversations in March and December 2020.
- 12.2. Both Havant Climate Conversation events were well attended by members of the public and elected Members. This consultation helped to shape the Climate Change and Environment Strategy adopted in September 2021.
- 12.3. These events helped to build a network of climate and environment activists and to build positive partnerships for the implementation and support of future initiatives with our communities.

### **13. Communication**

- 13.1. The draft communication plan for the Climate Change and Environment Strategy, includes events to be hosted over the next few months, and updates to our webpages.
- 13.2. One specific campaign relating to domestic retrofit initiatives will be undertaken on social media, commencing in November and December 2021.

### **14. Appendices**

- 14.1. The Action Plan appendix is non-exempt. The Climate Change and Environment initial Action Plan provides a first version of the working document to identify initiatives and projects relating to each of the priority headings in the strategy.

### **15. Background papers**

- 15.1. Links to the initial motion by the council relating to a climate emergency, and the climate and environment strategy:
  - a. <https://havant.moderngov.co.uk/ieListDocuments.aspx?CId=212&MID=10584#A114876>.
  - b. <https://cdn.havant.gov.uk/public/documents/Havant%20Borough%20Council%20Climate%20Change%20and%20Environment%20Strategy%202021-2026.pdf>

#### **AGREED AND SIGNED OFF BY:**

Portfolio Holder: Cllr Julie Thain-Smith

Director: Mr Simon Jenkins

Monitoring Officer: Mark Watkins

Section 151 Officer: Matthew Tiller

Contact Officer

Name: Jane Devlin

Job Title: Climate & Environment Lead officer

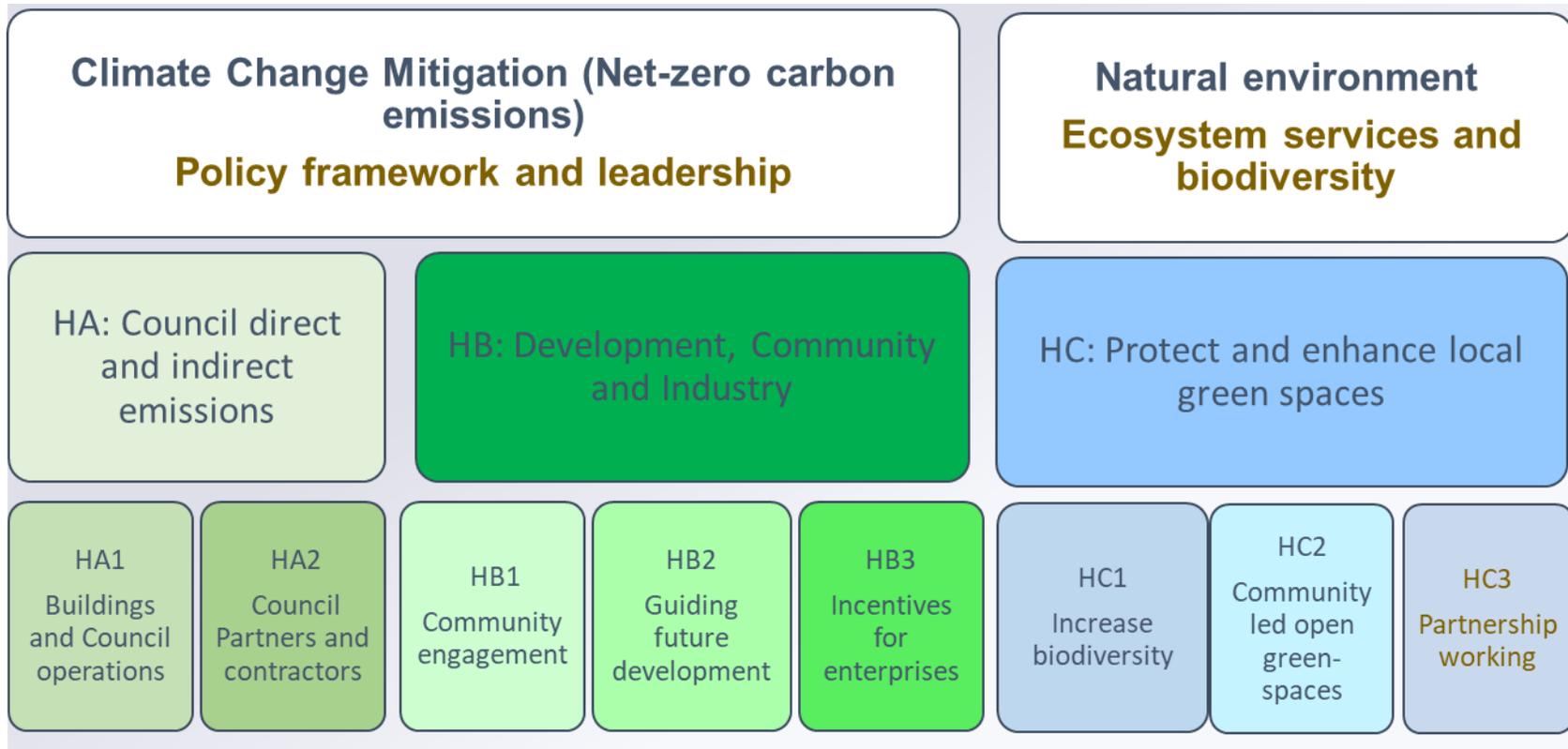
Telephone:01730234114

E-mail: [jane.devlin@easthants.gov.uk](mailto:jane.devlin@easthants.gov.uk)

**APPENDIX 1 (NON EXEMPT)**

Havant Borough Council Climate Change and Environment Action Plan (Initial version)

Page 27



**PRIORITIES**

HA1i	Reduce emissions from Council buildings and vehicles to zero by or before 2050 by switching to renewable energy and EVs.
HA1ii	Harness new technology for a transition to innovative low-carbon on-line and cloud-based working practices. Reduce office space requirements and move to hybrid in-person and virtual meeting arrangements.
HA1iii	Amend the Constitution, procurement processes and investment appraisal tools to mandate inclusion of criteria to mitigate the climate crisis.
HA1iv	Change the culture of the organisation with carbon literacy awareness at all levels.
HA2i	All new or reviewed contracts and procurement will embrace the net-zero by or before 2050 target from 2021.
HA2ii	Strategic long-term partners' emissions will be managed to net-zero by or before 2050 within existing contracts e.g., in leisure centres and from refuse collection.
HA2iii	Lobby staff pension providers to eliminate fossil fuel investments.
HB1i	Promote climate messages to raise awareness and stimulate public engagement to foster change, including active travel, improving recycling rates, reducing energy demand, and looking after the natural environment.
HB1ii	Promote retrofitting for existing homes to reduce energy demand and save money on heating. Tackle fuel poverty and identify funding for schemes offering installation of energy-efficiency measures, including insulation and smart thermostats.

HB1iii	Engage and facilitate a network of 'Green Groups' to enable effective sharing of successful initiatives for behaviour change. Initiate climate conversations and consult with residents and enterprises for lifting and accelerating ambition for net-zero carbon.
HB2i	Minimise the climate impact of new development through our Local Plan policies and development management decisions. Embrace and enforce polices to reduce energy demand in dwellings such as the Future Homes Standard, Living with Beauty, and others as appropriate. Leading by example, minimise the climate and environmental impacts of Havant Borough Council's own projects.
HB2ii	Adopt approaches for delivery of new homes that meet or exceed energy standards. Seek better protection for households through engagement with housebuilders, social landlords, and through effective, resourced enforcement.
HB2iii	Reinforce and implement policy and initiatives for low-carbon transport. Prioritise compelling options for active travel, walking and cycling, and insist on best practice for infrastructure design and paths. Ensure alternatives to fossil fuels through promoting investments in infrastructure for electric-vehicles, and green hydrogen hubs for HGVs.
HB3i	Encourage the switch away from internal combustion engines (ICE).
HB3ii	Mandate that Climate Change and Environment criteria and impacts are material considerations when awarding or supporting grants and funding.
HB3iii	Celebrate best practice amongst our local businesses and shops, for instance to improve energy efficiency, or innovation to address climate issues.
HB3iv	Embrace Build Back Better and promote jobs in 'low-carbon' sector.

HC1	In line with Havant Borough Council's Biodiversity Strategy (Jan 2019), support and promote initiatives that halt biodiversity loss, conserve the biodiversity value of trees, support healthy, well-functioning ecosystems, and establish coherent ecological networks, with more and better spaces for nature for the benefit of wildlife and people.
HC2	Enhance and extend the process for residents and community groups to adopt under licence land owned by Havant Borough Council for planting wildflowers, trees and improving local biodiversity.
HC3i	Work with our partners and Hampshire County Council to eliminate routine use of herbicides in public open spaces.
HC3ii	Work with Hampshire County Council to develop and promote active travel. Seek funding to connect cycling and walking infrastructure across and within the Borough to connect neighbouring settlements and employment hubs.
HC3iii	Work with the Environment Agency, Southern Water and Portsmouth Water and other agencies to deliver schemes to improve provision of water supply*, freshwater quality, coastal (seawater) quality, and mitigate nitrate pollution. * including addressing use of freshwater springs to protect aquifer function.
HC3iv	Collaborate with the Coastal Partnership on adaptation. Support proposals to minimize carbon emissions from implementation of the shoreline management plan.
various priorities	More than one ( see note)

Z metrics and accountability	To include metrics in annual report, and or cabinet lead reports to full council for Climate and environmental accountability.
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	Initiatives	First Step	Exec/Democratic	Success Metric	Likely Start date
HA1i	Switch to EVs for operational vehicles such as car parking, neighbourhood quality, environmental services, and grounds maintenance	Business Case	Elected Members/ Cabinet Lead	The adoption of a plan to switch to electric vehicles as each car or van becomes due for replacement. How many Electric vehicles as a proportion of the total.	2022
HA1i	Switch to 100% renewable electricity tariff	Instruct staff/alter working procedure	Chief Exec as Head of Paid Service	DEC & carbon saving	2021
HA1ii	Various - as part of shaping the Future	Instruct staff/alter working procedure	Chief Exec as Head of Paid Service	report evaluating changed carbon emissions - change since 2020	2022

HA1iii	Updating procedures, advice from climate & environment Lead officer	Delegate action (£0 budget or already allocated)	Director of Corporate Services	A commitment to including climate criteria as every strategy adopted by the council is reviewed. This can commence immediately but is an ongoing activity	2021
HA1iv	Climate awareness programme and induction	Identify budget	Director of Regeneration & Place	All staff and members booked and attend a virtual training course - all sessions. Induction programme amended.	2021
HA2i	All officers specifying or procuring goods and services	Instruct staff/alter working procedure	Director of Corporate Services	Updated procedure notes, amendments to Constitution if necessary.	2022

HA2ii	link officers to draw up timetable	Instruct staff/alter working procedure	Director of Corporate Services	Inclusion in the annual report of carbon emissions from strategic partners. Initially this will form a baseline, subsequently a coherent plan for reducing emissions to be in place, preferably published by the partner	2022
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HA2iii	Members request details from HCC	Adopt Mandate (Committee/Cabinet/Council recommendation)	Panel (for Climate overview & scrutiny)	1st to establish the proportion of fossil fuel investments are included in the pension portfolio and 2nd to lobby for this to be reduced to 0 in favour of environmentally and low carbon friendly alternatives.	2022
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HB1i	Havant Climate Conversation topics - programme	Adopt Mandate (Committee/Cabinet/Council recommendation)	Director of Regeneration & Place	To be led by the Cabinet Lead for the climate and environment & lead officer, with support from the communities team. The success measure is to publish a programme of events, and report on positive outcomes from the conversations.	2021
HB1ii	ECO3 GHG LAD1 & 2 - increase staff capacity for delivery; marketing campaign	Business Case	Director of Regeneration & Place	Led by the climate and environment lead officer with assistance from the service support team.	2021
HB1i	Havant Climate Conversation topics - programme	Identify budget	Elected Members/ Cabinet Lead	Be led by the Cabinet Lead in the climate and environment & lead officer	2021

HB1iii	Havant Climate Conversation topics - programme	Delegate action ( £0 budget or already allocated)	Director of Regeneration & Place	To be led by the climate and environment lead officer	2021
HB2i	Develop a strategy with capacity in the Planning Policy staff team to follow up. Link to the Regeneration Strategy. Potential to form a collaboration of planning authorities to lobby for faster implementation of zero carbon homes.	Adopt Mandate (Committee/Cabinet/Council recommendation)	Director of Regeneration & Place	The number of zero carbon homes being granted planning permission, and being built in the Borough.	2022

HB2ii	Develop a strategy with capacity in the staff team to follow up. Link to the Regeneration Strategy	Adopt Mandate (Committee/Cabinet/Council recommendation)	Director of Regeneration & Place	EPC data showing trends moving in the right direction, i.e. towards A for newbuild housing	2024
HB2iii	LCWIP implementation plan and publicity	Business Case	Director of Regeneration & Place	Funds invested in cycling and walking infrastructure reported in annual report.	
HB3i	(example) Develop hydrogen hub to dovetail and benefit from surplus renewable electricity (off-shore wind farm)	Business Case	Chief Exec as Head of Paid Service	ONS statistics moving in the right direction. Miles of new cycle paths.	2022

HB3ii	Discretionary funding only: amend procedures and publicise	Delegate action (£0 budget or already allocated)	Director of Corporate Services	Climate criteria highlighted in reporting of grants	
HB3iii	Economic development support, and partners involved in local business support e.g. FSB. Host a Havant Borough Council low-carbon enterprise event: engage with companies demonstrating good practice and publicise	Business Case	Director of Regeneration & Place	Delivery of an event, to be repeated periodically. Number of businesses attending, number of businesses benefiting from low carbon advice.	2022

HB3iv	Identify and secure funding for local businesses for build back better in low carbon.	Instruct staff/alter working procedure	Director of Regeneration & Place	Document businesses assisted, funding secured, low carbon initiatives undertaken by local businesses	2022
HC1	(example) Working with The Tree Council and other partners to see trees planted on Havant Borough Council owned land, and in places where local communities wish to adopt parcels of land for biodiversity net gain planting.	Delegate action (£0 budget or already allocated)	Director of Regeneration & Place	Transfer the process for open greenspaces licences from EHDC to Havant. Report on the number of licences let each year. Undertake publicity campaign to encourage groups of residents and other community groups to adopt land for diversity net gain planting.	2022

HC2	Initiate and publicise open greenspaces opportunities. Support applications for pocket parks. Additional money was announced in the November 2021 budget. Promote installation of bat boxes, bird boxes, insect hotels et cetera	Instruct staff/alter working procedure	Director of Regeneration & Place	1st to establish a baseline for pesticides and herbicides being used. 2nd to agree a plan to reduce this to 0 except in exceptional circumstances	2021
HC3i	Negotiate and document herbicide exceptions will be implemented	Delegate action (£0 budget or already allocated)	Director of Corporate Services	1st to establish a baseline for pesticides and herbicides being used. 2nd to agree a plan to reduce this to zero (& define exceptional circumstances)	2022

<p>HC3ii</p>	<p>Identify local action groups and help them to promote active travel. Ensure that funding from section 106 agreements are diverted to high quality and well-placed infrastructure investments</p>	<p>Adopt Mandate (Committee/Cabinet/Council recommendation)</p>	<p>Director of Regeneration &amp; Place</p>	<p>Agree metrics for evaluating active travel: numbers of journeys undertaken walking and cycling. Survey? Could the market insights team help with this?</p>	<p>2022</p>
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HC3iii	Initially to produce a 'frequently asked questions' document explaining the council's role in relation to water treatment companies, and statutory enforcement agencies. Promote nitrate offsetting schemes.	Instruct staff/alter working procedure	Director of Corporate Services	Look to the enforcement body, environment agency to report on the number of instances. Other ideas?	
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HC3iv	(Mitigation) ! To request that the Coastal Partnership Team provide forward plans for decarbonising coastal protection and adaptation initiatives for our coastline	Business Case	Director of Regeneration & Place	Receipt of low carbon action plan from The Coastal Partnership	2022
various priorities	Some initiatives span more than one of the priorities!	Various To be identified	Chief Exec as Head of Paid Service	Various	
Z metrics and accountability	Agree and publish metrics for each approved initiative	Plan	Executive Board	Develop Plan with relevant colleagues	2021

ENDS